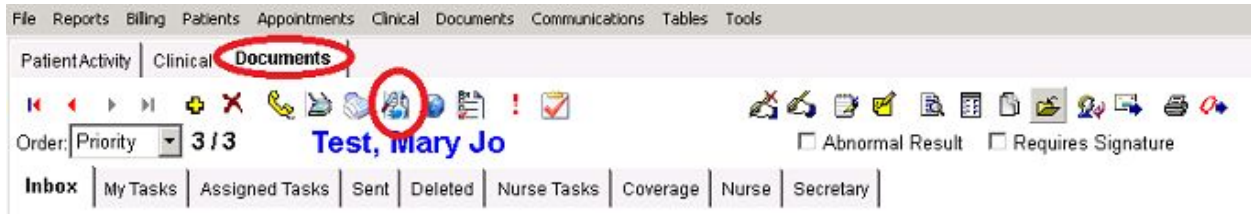


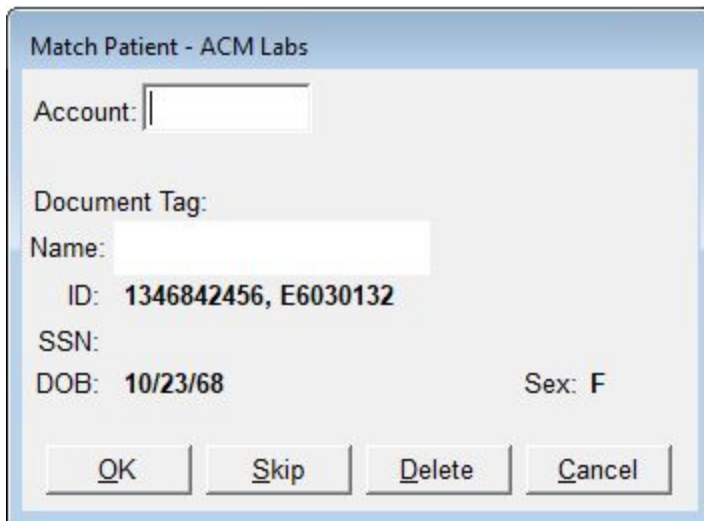
## eLabs

From the **Document Tab**, click on the **Retrieve eLab Documents** icon circled below. This will bring the eLabs into your inbox.



If you have previously received lab results from the lab for this patient, they will automatically go to the patient's chart.

If the lab results are not already tied to a patient's chart, (i.e. first time receiving results from that particular lab for that patient) then a **Match Patient** window will automatically open. Enter patient account number or do an alpha search in the **Account** field. Click **OK** to connect the lab to the correct patient.

A dialog box titled 'Match Patient - ACM Labs'. It contains the following fields and information:

- Account: [text input field]
- Document Tag: [text input field]
- Name: [text input field]
- ID: 1346842456, E6030132
- SSN: [text input field]
- DOB: 10/23/68
- Sex: F

At the bottom of the dialog box, there are four buttons: OK, Skip, Delete, and Cancel.

The name of the first test for that patient is the subject line in the Inbox. After a nurse or other staff member has pulled in the labs, the document may be sent to the provider for review and signing by clicking on the **Send Document** icon circled below.

File Reports Billing Patients Appointments Clinical Documents Communications Tables Tools

PatientActivity | Clinical | **Documents**

Order: Priority 1 / 22 Next Visit: 12/20/17  Abnormal Result  Requires Signature

**Inbox** | My Tasks | Assigned Tasks | Sent | Deleted | Coverage | I-STOP | CME

To: Subject: **CALCIUM, IONIZED** From: Date: **Friday, October 27, 2017 9:52am**

Patient	Subject
Mar:	CALCIUM ION
Mcf:	BASIC METABC
Wil:	DATE/TIME NO1
Wi:	OCCULT BLD 1
Cir:	GRAM STAIN

Patient Name: MAR: DOB: 09/14/50 Sex: Female ID: E8574790  
 Ordered By:  
 Reported: 10/27/17 8:05am Collection: 10/25/17 3:03pm

From the **Task Current Document** window, choose the recipient and enter a note with any special instructions. **Send**.

**Task Current Document**

Recipient: **HST Billing Service**  Urgent

Subject: **CALCIUM, IONIZED**

Please call patient with results

**Send** **Save** **Cancel**

The provider may review and sign the lab by clicking on either of the icons circled below. The first one will also remove it from the their inbox. The second one will save it in their inbox where it can be tasked back to a nurse for follow-up by clicking on the **Send Document** icon as above.

File Reports Billing Patients Appointments Clinical Documents Communications Tables Tools

PatientActivity | Clinical | **Documents**

Order: Priority 3 / 3 **Test, Mary Jo**  Abnormal Result  Requires Signature

**Inbox** | My Tasks | Assigned Tasks | Sent | Deleted | Nurse Tasks | Coverage | Nurse | Secretary