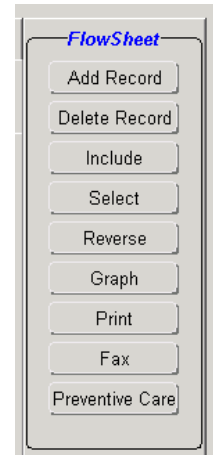


Manually Entering Flow Sheet Data

The flow sheets can be set up to auto-populate with data sent electronically. If you receive a lab on paper, fax, or would like to populate your flow sheets with historical labs, you can manually add a record. To do this, click on the Add Record button on the right hand side of the screen.



A window with your flow sheet fields will pop open. Here you can manually enter the date and results.

Note: The date defaults to today's date, if your lab results are from a different date you need to change the Date field to the appropriate date.

When you are done entering the values, press save and the results are saved in the flow sheet.

You can edit any entry in the flow sheet by double clicking one of the fields under the date you wish to edit. You will again be given the window for entering the values manually, but note the date field cannot be changed. If you had previously entered an incorrect date, you will need to delete the entry. You can delete an entry by clicking on any field under that date and pressing the delete record button. You will then need to re-create the entry by pressing the Add Record button.

Lipids	
	12/20/16
Cholesterol	150
LDL, Calc	76
HDL	51
Triglycerides	122
LDL, Direct	
Chol/HDL	
AST	
ALT	
CK	